



Meeting of the

# GRANTS APPEALS PANEL

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Thursday, 19 June 2008 at 6.30 p.m.

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## A G E N D A

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### VENUE

M72, 7TH FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG

**Members:**

**Deputies (if any):**

**MEMBERS TO BE APPOINTED AT  
CABINET ON 11 JUNE 2008**

**(Note: The quorum for this body is 2 Members).**

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Zoe Folley, Committee Services  
Tel: 020 7364 4788, E-mail: [Zoe.Folley@towerhamlets.gov.uk](mailto:Zoe.Folley@towerhamlets.gov.uk)

# LONDON BOROUGH OF TOWER HAMLETS

## GRANTS APPEALS PANEL

Thursday, 19 June 2008

6.30 p.m.

### 1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2008/09

To elect a Chair of the Grants Appeals Panel for the Municipal Year 2008/09.

### 2. ELECTION OF VICE - CHAIR FOR THE MUNICIPAL YEAR 2008/09

To elect a Vice – Chair of the Grants Appeals Panel for the Municipal Year 2008/09.

### 3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 4. DECLARATIONS OF INTEREST

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

**PAGE  
NUMBER**

**WARD(S)  
AFFECTED**

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### 5. DEPUTATIONS & PETITIONS

To receive any deputations or petitions.

### 6. GRANTS APPEALS PANEL TERMS OF REFERENCE, MEMBERSHIP AND QUORUM (GAP 001/089)

To note the Grants Appeals Panel terms of reference, membership and quorum for the new Municipal Year.

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**PAGE  
NUMBER**

**WARD(S)  
AFFECTED**

### 7. UNRESTRICTED REPORTS FOR CONSIDERATION

7.1 Mainstream Grant 2008/09 – Appeal against the decision  
of the Grants Panel

7 - 12

8. **ANY OTHER UNRESTRICTED BUSINESS  
CONSIDERED TO BE URGENT**

**SCRUTINY PROCESS**

The Overview and Scrutiny Committee, at its meeting on **Tuesday 1<sup>st</sup> July 2008** may scrutinise provisional decisions made in respect of any of the reports attached, if it is “called in” by **five** or more Councillors.

The deadline for “Call-in” is: Friday 27<sup>th</sup> June 2008 (5.00 p.m.)

The deadline for Deputations is: Wednesday 25<sup>th</sup> June 2008 (5.00 p.m.)

Councillors wishing to “call-in” a provisional decision, or members of the public wishing to submit a deputation request, should contact:

**John Williams**  
**Service Head Democratic**  
**Services**  
**020 7364 4205**

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# Agenda Item 4

## DECLARATIONS OF INTERESTS - NOTE FROM THE CHIEF EXECUTIVE

This note is guidance only. Members should consult the Council's Code of Conduct for further details. Note: Only Members can decide if they have an interest therefore they must make their own decision. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending at a meeting.

### Declaration of interests for Members

Where Members have a personal interest in any business of the authority as described in paragraph 4 of the Council's Code of Conduct (contained in part 5 of the Council's Constitution) then s/he must disclose this personal interest as in accordance with paragraph 5 of the Code. Members must disclose the existence and nature of the interest at the start of the meeting and certainly no later than the commencement of the item or where the interest becomes apparent.

You have a **personal interest** in any business of your authority where it relates to or is likely to affect:

- (a) An interest that you must **register**
- (b) An interest that is not on the register, but where the well-being or financial position of you, members of your family, or people with whom you have a close association, is likely to be affected by the business of your authority more than it would affect the majority of inhabitants of the ward affected by the decision.

Where a personal interest is declared a Member may stay and take part in the debate and decision on that item.

**What constitutes a prejudicial interest?** - Please refer to paragraph 6 of the adopted Code of Conduct.

**Your personal interest will also be a prejudicial interest in a matter if (a), (b) and either (c) or (d) below apply:-**

- (a) A member of the public, who knows the relevant facts, would reasonably think that your personal interests are so significant that it is likely to prejudice your judgment of the public interests; AND
- (b) The matter does not fall within one of the exempt categories of decision listed in paragraph 6.2 of the Code; AND EITHER
- (c) The matter affects your financial position or the financial interest of a body with which you are associated; or
- (d) The matter relates to the determination of a licensing or regulatory application

The key points to remember if you have a prejudicial interest in a matter being discussed at a meeting:-

- i. You must declare that you have a prejudicial interest, and the nature of that interest, as soon as that interest becomes apparent to you; and
- ii. You must leave the room for the duration of consideration and decision on the item and not seek to influence the debate or decision unless (iv) below applies; and

- iii. You must not seek to improperly influence a decision in which you have a prejudicial interest.
- iv. If Members of the public are allowed to speak or make representations at the meeting, give evidence or answer questions about the matter, by statutory right or otherwise (e.g. planning or licensing committees), you can declare your prejudicial interest but make representations. However, you must immediately leave the room once you have finished your representations and answered questions (if any). You cannot remain in the meeting or in the public gallery during the debate or decision on the matter.

# Agenda Item 6

<b>Committee:</b> Grants Appeals Panel	<b>Date:</b> 19 June 2008	<b>Classification</b> : Unrestricted	<b>Report No:</b> GAP 001/089	<b>Agenda Item No:</b>
<b>Report of:</b> Service Head of Democratic Services, John Williams		<b>Title:</b> Grants Appeals Panel Terms of Reference, Membership and Quorum		
<b>Originating Officer</b> Zoe Folley Committee Officer		<b>Wards Affected:</b> N/A		

## 1. Summary

- 1.1 This report sets out the terms of reference, membership and quorum of the Grants Appeals Panel for the Municipal Year 2008/2009, for information.

## 2. Recommendation

- 2.1 That the Grants Appeals Panel note its Terms of Reference, membership and quorum as set out in Appendix A to this report.

## 3. Background

- 3.1 It is traditional that following the first meeting of the Cabinet in the Municipal Year, at which various sub bodies are established, that those sub bodies note their terms of reference for the forthcoming municipal year.
- 3.2 The Cabinet, at its meeting on 11<sup>th</sup> June 2008, is expected to set up the Grants Appeals Panel as a sub-committee under the provisions of the LBTH Constitution (Part 3, Responsibility for Functions, Section 3.4, The Executive, Paragraphs 3.4.1 and 3.4.3).
- 3.3 The role of the Panel will be to consider and determine appeals against decisions made by the Grants Panel.
- 3.4 The Panel's terms of reference, membership and quorum is set out in Appendix A to this report.
- 3.5 There is no programme of meetings for the Grants Appeals Panel. The intention is that it will meet whenever there is an appeal, of the nature set out at 3.3 above, to be determined by the Panel. Democratic Services Officers will liaise with the Chair in relation to the convening of any such meetings.

## 4. Comments of the Chief Financial Officer

There are no specific observations arising from the recommendations in the report.

**5. Concurrent report of the Assistant Chief Executive (Legal)**

5.1 The Grants Appeals Panel is a sub-body of Cabinet with powers delegated by Cabinet to determine executive functions. Members of the Panel must be Cabinet Members.

5.2 There are no other immediate legal implications arising from this report

**6. Equal Opportunities Implications**

There are no specific equal opportunities implications arising from the recommendations in the report.

**7. Anti Poverty Implications**

There are no specific anti poverty implications arising from the recommendations in the report.

**8. Risk Management Implications**

There are no specific risk management implications arising from the recommendations in the report.

**10. Sustainable Action for a Greener Environment**

There are no specific SAGE implications arising from the recommendations in the report.

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**LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)  
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF  
THIS REPORT**

<b>Brief description of "background papers"</b>	<b>Tick if copy supplied for register</b>	<b>If not supplied name and telephone number of holder</b>
Report to Cabinet 11 <sup>th</sup> June 2008 "Cabinet Sub bodies 2008/2009 Terms of reference and membership"		Zoe Folley Committee Officer 020 7364 4877



# GRANTS APPEALS PANEL

## TERMS OF REFERENCE, MEMBERSHIP & QUORUM

Terms of Reference:

To consider and determine appeals against decisions by the Grants Panel

Membership:

<b>Members</b>	<b>Deputies</b>
2 Members of Cabinet (who are not members of the Grants Panel)	1 Member of Cabinet who has not been appointed as: <ul style="list-style-type: none"><li>• A Member of the Grants Panel or their substitute.</li><li>• A member of the Grants Appeals Panel.</li></ul>
To be appointed at Cabinet on 11 June 2008	

Quorum:

The quorum of the Grants Appeals Panel is two Members.

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# Agenda Item 7i

<b>Committee</b> Grants Appeals Panel	<b>Date</b> 19th June 2008	<b>Classification</b>	<b>Report No:</b>	<b>Agenda No:</b>
<b>Report of:</b> Corporate Director Adults, Health and Well-being		<b>Title:</b> Mainstream Grant 2008/09 – Appeal against the decision of the Grants Panel		
<b>Author:</b> Barbara Disney (Commissioning Manager, Darren Ingram (Commissioning Officer)		<b>Wards affected:</b> All		

## 1. SUMMARY

This report contains:

- Appeals from the African Women’s Welfare Association received requesting a review of the Grants Panel decisions in relation to its Adults, Health and Being 2008/09 mainstream grants awards.
- Officers’ assessments and recommendations on the appeal that has been submitted against the recommendations of the Grants Panel of 25 March 2008 which looked at the mainstream grant allocations for 2008/09.

## 2. RECOMMENDATIONS

### 2.1 Grants Appeals Panel is recommended to:-

Approve the recommendations set out in section four of this report in respect of the appeal made against the 2008/09 mainstream grant decisions made by the Grants Panel on 25 March 2008.

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### LOCAL GOVERNMENT ACT 1972 (AS AMENDED) SECTION 100D

### LISTS OF “BACKGROUND” PAPERS USED IN THE PREPARATION OF THIS REPORT

#### Brief description of “background paper”

#### Tick if copy supplied for register

#### If not supplied, name and tel. no. of holder

Mainstream Grant Aid to Voluntary Organisations 2008/09 Grants Panel 25.03.2008  
Grants Review Procedure – Policy & Resources Committee 07.02.1996

Barbara Disney  
X2025  
Anchorage House

### **3. BACKGROUND**

3.1 Cabinet is required to receive and consider appeals requesting a review of the Council's Grants Panel's decisions as part of the Council's agreed Mainstream Grants Review procedure.

3.2 The Mainstream Grants Review Procedure is as follows:

- The right to have an initial grants recommendation reviewed applies where the Council's Grants Panel has proposed to withdraw funding or significantly reduce a grant to a voluntary/community organisation which received an on-going revenue grant (for staffing and/or running costs) in the previous financial year.

'Significant' reduction in a grant applies where an organisation received 50% or more of its annual income from the source of funding and we propose to reduce the grant by more than 10% or where an organisation receives less than 50% of its annual income from the source of funding and we propose to reduce the grant by 25% or more.

- An applicant organisation must submit substantial new information not previously seen by the grants panel that has a significant and direct bearing on the recommendation.
- The review will be the final stage in the grant decision-making process, and the decision of the Cabinet will be final.

3.3 Officers informed the organisation in writing of the decision of the Grants Panel 25 March 2008. Eligible organisations were given until 1 May 2008 to submit an appeal. This report informs Cabinet of the appeals received against the Adults, Health and Well-being Mainstream Grant budget.

3.4 If Cabinet upholds the Grants Panel's decisions, organisations that received a revenue grant in the previous financial year, may apply for winding down costs where the reduced or withdrawn funding source contributed more than 50% of the organisation's total income. If this arises, details will be submitted in the report to the Grants Panel which sets out requests for emergency funding.

3.5 This appeal will need to be considered against the contingency sums indicated in the table below. As a result of the Grants Panel meeting of 25 March 2008, the current funding position is as follows:

Funding Stream	Total Mainstream Grant Budget	Total of Grants Panel Grants & Service Agreements and allocations to specific funds	Contingency	Value of appeals and requests from previously funded groups
Adults Health and Well-being	£433,300	£414,119	£19,181	£ 16,770

#### **4. REVIEW OF THE COUNCIL'S GRANTS PANEL**

##### **4.1 Community Development Service - Sickle Cell and Community Development Service - Thalassaemia**

4.1.1 The Grants Panel, at its meeting on 25 March 2008, decided not to make an award due to officer's concerns about issues relating to the organisation's financial management, its current financial situation and the ability of its management committee to manage the organisation.

4.1.2 The organisation has submitted an updated copy of its audited accounts, with the previous errors in it amended. The new document was signed and backdated to 24 December 2007. In addition to this a covering letter stating that new management committee members had been elected was submitted and a document identifying the roles of the trustees.

4.1.3 The amended accounts continue to show a reserves position of just £5,690 carried forward into 2008/09 and there has been no new information submitted outlining how the organisation will reduce its expenditure by the £35,000 it needs to remain financially viable, or how it will increase its funding.

4.1.4 The Primary Care Trust has informed the organisation that it will discontinue funding as of 30 September 2008 due to similar concerns about the management of the organisation and its financial viability. Contract management and substantial monitoring of this service was undertaken jointly between Officers and the Primary Care Trust. The Primary Care Trust is exploring how it will meet the needs of people with Sickle Cell and Thalassaemia. Primary Care Trust funding amounts to £36,800 (55% of the organisations overall funding of £66,490).

4.1.5 No new information has been submitted that significantly affects the original recommendation. The 2007/08 award represents 38% of the organisation's overall funding of £ 66,490.

## **4.2 Officers Recommendation**

- 4.2.1 Officers recommend that the decision taken on 25 March 2008 not to fund this organisation is upheld.

## **5. COMMENTS OF THE CHIEF FINANCIAL OFFICER**

- 5.1 The Adult Health & Wellbeing budget for grants to voluntary organisations £433,300. There is currently £19,181 of this total which is uncommitted.
- 5.2 The report recommends that the decision taken on 25<sup>th</sup> March 2008 to not fund the African Women's Welfare Association is upheld, for reasons given in the report.
- 5.3 If the funding is awarded, £2,411 will remain uncommitted.

## **6. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)**

- 6.1 Pursuant to section 65 Health Services and Public Health Act 1968 a Local Authority may give grant assistance to a voluntary organisation whose activities consist of or include provision of a service similar to one which the authority may itself secure.
- 6.2 In exercising its discretion the panel must consider all relevant factors including the appended assessment forms. In determining whether to provide grant aid the panel should also consider amongst other things the Council's priorities and value for money of the proposed work to be undertaken.

## **7. EQUALITY IMPLICATIONS**

- 7.1 The procedure has been devised to ensure that organisation's appeals for any additional funding are heard in a fair and equitable manner. Organisations providing specific services for women, people from ethnic minority communities, and people who are financially excluded have been considered in this report.

## **8. ANTI-POVERTY IMPLICATIONS**

- 8.1 As a grant-giving body, the Council supports local voluntary organisations and service providers which are working to alleviate poverty among local people, building upon their capacity to develop local communities and increase their participation decision-making in Tower Hamlets. In addition, Mainstream grant aid generates significant additional income in unclaimed benefits for low income households.

## **9. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

9.1 There are no specific implications arising from this report.

## **10. RISK ASSESSMENT IMPLICATIONS**

10.1 A number of different risks arise from any funding of external organisations. The key risks are:

- The funding will not be fully utilised – i.e. allocations remain unspent; or outcomes are not maximised;
- The services being delivered do not continue to reflect local need;
- The funding will be used for purposes that have not been agreed – e.g. in the case of fraud
- The organisations may not be able to secure the additional funding necessary to deliver the agreed activities;
- The organisation may not in the event have the capacity to sustain the outputs and outcomes required;

10.2 A range of mechanisms are in place to address the above potential risks. These are:

- Application of the formal eligibility criteria and terms and conditions of grant aid;
- Regular monitoring and support as required to ensure that funded organisations maximise the use of their grant and ensure they are introduced to a range of funding and capacity building opportunities;
- Ensuring that financial cost proposals are based on secured funding or by making the award conditional on the organisation submitting evidence of secured funding before payments are made;
- Working with organisations to ensure that outputs and targets are realistic and appropriate for the amount of secured funding

## **11. EFFICIENCY IMPLICATIONS**

11.1 Applications are assessed against our funding priorities and core outcomes. Applications need to demonstrate how the grant will meet our funding priorities and link to the Community Plan. The process of inviting applications is coordinated by the Third Sector team providing a single application process across all directorates. Grant applications received need to show how the Council's grants will help the organisation to improve the quality of life for residents. Grant awards enable the voluntary sector services to significantly increase its reach, and its impact on the local third sector service provision in the Borough.

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## Organisation profile: ~~African~~ **African Women's Welfare Association**

**Organisation address:** 15a Old Ford Road, Bethnal Green, London, E2 9PL

<b>Assessment of organisation's grant eligibility:</b>	
Appropriate governing document	Met
Demonstrates financial stability	Not met
Does not support any political party or cause	Met
Met any previous monitoring requirements	Partially met
Local representation on management committee	Met
User representation on management committee	Met
Demonstrates fair and equal practices	Met
Promotes equality	Met

<b>Financial summary:</b>	<b>2006/2007 Accounts £</b>	<b>2007/2008 Estimated £</b>	<b>2008/2009 Estimated £</b>
Income from Mainstream Grants	23,020	24,700	46,300
Other income from Tower Hamlets Council	2,500	300	0
Income from Tower Hamlets Council	25,520	25,000	46,300
Mainstream Grants as % of income	35%	34%	36%
Income from Tower Hamlets as % of income	38%	34%	36%
Total income	66,490	73,120	129,200
Total expenditure	101,874	101,156	99,870
Surplus/deficit	-35,384	-28,036	29,330

**Financial comment:**

The organisation submitted the audited accounts for 2005/06 in November 2007 and the accounts for 2006/07 in January 2008. Both sets of accounts were late.

The audited accounts for 2005/06 and 2006/07 contain inaccuracies. For example the 2006/07 accounts show incorrect amounts of funding provided by the Council in that year. This raises concerns about the organisations choice of auditor and the reliability of the information.

In addition, the application also has incorrect information and does not correspond to either current funding levels or its audited accounts or the budget it has produced for Council Officers.

The organisation's expenditure has exceeded its income in 2005/06 and 2007/06 and the organisation now has reserves of £5690. According to the information submitted in this application the organisation's expenditure will exceed income by £28,036, meaning that the organisation will not be able to pay its creditors. Neither set of audited accounts make reference to a reserves policy. Upon further investigation it is clear that the organisation do not have a plan for reducing expenditure.

**Organisation's profile:**

African Women's Welfare Association was founded in 1982 offering self help services and anti poverty initiatives to enhance lives and to help people live confidently in the community. The organisation aims to promote African women's health and socio-economic welfare.

The organisation aims to create opportunities that help women and their families achieve independence in their endeavours and to promote indigenous African traditions, cultures and

**Areas served by the organisation's main services or activities:**

Boroughwide

<b>Funding proposal:</b>	<b>Officers consider this proposal meets the following council funding priorities:</b>
Thalassaemia Service in Tower Hamlets Community Requested amount: £14,900 Fund: Physical & Sensory Impairment & HIV/AIDS	Organisations and schemes that have clear outcomes relating to improved health, improved quality of life, making a positive contribution, exercising choice and control, freedom from discrimination or harassment, economic wellbeing and personal dignity
Sickle Cell in the Community Requested amount: £14,900 Fund: Physical & Sensory Impairment & HIV/AIDS	Organisations and schemes that have clear outcomes relating to improved health, improved quality of life, making a positive contribution, exercising choice and control, freedom from discrimination or harassment, economic wellbeing and personal dignity
Ayoka Clothing Technology Training Requested amount: £10,000 Fund: Lifelong Learning	Organisations that show they will benefit and involve the local community in delivering and managing services

**Funding Proposal: Thalassaemia Service in Tower Hamlets Community**

**African Women's Welfare Association**

<b>Fund:</b> Physical & Sensory Impairment & HIV/AIDS	<b>Amount awarded last year:</b> £11,180
<b>Requested term:</b> 1 Year Grant	<b>Requested amount:</b> £14,900
<b>Recommended term:</b>	<b>Recommended amount:</b> £0

**Purpose of Grant:**  
Contribution to the project costs of a support service for Thalassaemia sufferers and their families.

<b>Assessment of proposal's eligibility for funding:</b>	
Mainly benefits Tower Hamlets residents:	Met
Provided on a not for profit basis:	Met
Suitable premises identified:	Met
Promotes mutual understanding and respect:	Met
Does not promote a particular religion or belief:	Met
Secured or applied for other funding sources:	Met
Relevant quality assurance standards for proposed activities:	Working towards relevant standard

<b>Contribution towards:</b>	<b>Proposal's total costs (£):</b>	<b>Requested amount (£):</b>
Capital costs	0	0
Running and premises costs	15,000	6,746
Salary costs	8,154	8,154
<b>Totals</b>	<b>23,154</b>	<b>14,900</b>

<b>Proposal's financial summary:</b>	<b>2006/2007 Accounts £</b>	<b>2007/2008 Estimated £</b>	<b>2008/2009 Estimated £</b>
Income from Mainstream Grants		10,000	15,400
Other income from Tower Hamlets Council		300	300
Income from Tower Hamlets Council		10,300	15,700
Mainstream Grants as % of income			
Income from Tower Hamlets as % of income			
<b>Total income</b>			
<b>Total expenditure</b>		17,550	20,046
<b>Surplus/deficit</b>			

**Achievements of the project during the current financial year:**

Through paying regular home visits there has been a reduction in isolation, depression and stress.

Through advocacy work some service users have been adequately rehoused, some have received disability living allowance, house help and utility equipment.

Through the organisation of seminars and conferences service users have been able to get more information and services available to them within the community.

Through awareness raising more people have been encouraged to test for Thalassaemia.

**Proposed outcomes for the next financial year:**

Isolation, depression and stress will be minimised by befriending with service users, paying regular home and hospital visits. Also by organising social events such as outings to theme parks for our service users and their families.

Following up their progress by telephoning, writing to relevant organisations, providing advocacy and support on their behalf.

Improving the quality of life of the individual and their families by organising events and conferences to enable them to become aware of what is available for them such as new medication to reduce the frequency of crisis.

More information on self management of service users such as promoting healthy lifestyles.

The users will be more confident and gain knowledge through training and seminars the organisation will organise.

Service Users will be able to get more information on services and support available within the community by making referrals and signposting to other services and organisations.

**Proposed targets for the next financial year:**

To increase the awareness of Thalassaemia.

Promote healthy lifestyles.

Minimise isolation, depression and stress of service users.

Providing advocacy and support for service users.

Providing training sessions by which service users will be able to get more knowledge on how to manage themselves.

**The people or communities who will directly benefit from the services or activities:**

All residents of Tower Hamlets, specifically, Asians i.e. Bangladeshi, Indian, Pakistani and some other South East Asian origin people. Small number of Mediterranean and African origin will also benefit from the service due to the geographical distribution of the disease and the migration of people from these areas to Tower Hamlets.

**Duplication:**

There are no other services for people with Thalassaemia in Tower Hamlets. However, there are other services funded to provide advice, information, support and advocacy to people with disabilities.

**Officers' comments:**

Officers have worked closely with this organisation for the past three years to assist with improving its capability to deliver good services and strengthen the capacity of the management committee to run the organisation successfully.

Whilst the organisation has made some positive changes to the way it provides services to people with Thalassaemia it has not been able to demonstrate or evidence an ongoing need for the service.

Officers of the Council and the Primary Care Trust have raised a number of concerns over the course of 2007/08 about the organisations financial stability and viability, including how it monitors its financial activity. Meetings have been called with the Chairperson and the Treasurer and opportunities given for the organisation to show that it is able to improve. The management committee do not appear to have the skills to set and monitor budgets or provide direction to the staff of the organisation. The application has highlighted the organisations inability to account for its income and expenditure and has shown that income for 2007/08 is far below expenditure, without the availability of suitable reserves.

**Funding powers:**

Section 65, Health Services and Public Health Act 1968

**Community Plan target:**

Living Well

**Officers' recommendations:**

Officers recommend that funding be withdrawn on the basis that the organisation is not financially stable and the management committee does not have the capacity to make the necessary changes.

## Funding Proposal: Sickle Cell in the Community

## African Women's Welfare Association

<b>Fund:</b> Physical & Sensory Impairment & HIV/AIDS	<b>Amount awarded last year:</b> £11,180
<b>Requested term:</b> 1 Year Grant	<b>Requested amount:</b> £14,900
<b>Recommended term:</b>	<b>Recommended amount:</b> £0

<b>Purpose of Grant:</b> Contribution to the project costs of a support service for Sickle Cell sufferers and their families.
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<b>Assessment of proposal's eligibility for funding:</b>	
Mainly benefits Tower Hamlets residents:	Met
Provided on a not for profit basis:	Met
Suitable premises identified:	Met
Promotes mutual understanding and respect:	Met
Does not promote a particular religion or belief:	Met
Secured or applied for other funding sources:	Met
Relevant quality assurance standards for proposed activities:	Working towards relevant standard

Contribution towards:	Proposal's total costs (£):	Requested amount (£):
Capital costs	0	0
Running and premises costs	15,000	6,746
Salary costs	8,154	8,154
Totals	23,154	14,900

Proposal's financial summary:	2006/2007 Accounts £	2007/2008 Estimated £	2008/2009 Estimated £
Income from Mainstream Grants		10,000	15,400
Other income from Tower Hamlets Council		300	300
Income from Tower Hamlets Council		10,300	15,700
Mainstream Grants as % of income			
Income from Tower Hamlets as % of income			
Total income			
Total expenditure		17,550	20,046
Surplus/deficit			

**Achievements of the project during the current financial year:**

Through paying regular home visits there has been a reduction in isolation, depression and stress.

Through advocacy work some service users have been adequately rehoused, some have received disability living allowance, house help and utility equipment.

Through the organisation of seminars and conferences service users have been able to get more information and services available to them within the community.

Through awareness raising more people have been encouraged to test for Sickle Cell.

**Proposed outcomes for the next financial year:**

Isolation, depression and stress will be minimised by befriending with service users, paying regular home and hospital visits. Also by organising social events such as outings to theme parks for our service users and their families.

Following up their progress by telephoning, writing to relevant organisations, providing advocacy and support on their behalf.

Improving the quality of life of the individual and their families by organising events and conferences to enable them to become aware of what is available for them such as new medication to reduce the frequency of crisis.

**Proposed targets for the next financial year:**

To increase the awareness of Sickle Cell.

Promote healthy lifestyles.

Minimise isolation, depression and stress of service users.

Providing advocacy and support for service users.

Providing training sessions by which service users will be able to get more knowledge on how to manage themselves.

**The people or communities who will directly benefit from the services or activities:**

Black and minority ethnic communities, people living with sickle cell, carers of people living with sickle cell and health and social care professionals.

**Duplication:**

There are no other services for people with Sickle Cell in Tower Hamlets. However, there are other services funded to provide advice, information, support and advocacy to people with disabilities.

**Officers' comments:**

Officers have worked closely with this organisation for the past three years to assist with improving its capability to deliver good services and strengthen the capacity of the management committee to run the organisation successfully.

Whilst the organisation has made some positive changes to the way it provides services to people with Sickle Cell it has not been able to demonstrate or evidence an ongoing need for the service.

Officers of the Council and the Primary Care Trust have raised a number of concerns over the course of 2007/08 about the organisations financial stability and viability, including how it monitors its financial activity. Meetings have been called with the Chairperson and the Treasurer and opportunities given for the organisation to show that it is able to improve. The management committee do not appear to have the skills to set and monitor budgets or provide direction to the staff of the organisation. The application has highlighted the organisations inability to account for its income and expenditure and has shown that income for 2007/08 is far below expenditure, without the availability of suitable reserves.

**Funding powers:**

Section 65, Health Services and Public Health Act 1968

**Community Plan target:**

Living Well

**Officers' recommendations:**

Officers recommend that funding be withdrawn on the basis that the organisation is not financially stable and the management committee does not have the capacity to make the necessary changes.



# Agenda Item (a)

## Organisation profile: African Women's Welfare Association

**Organisation address:** 15a Old Ford Road, Bethnal Green, London, E2 9PL

<b>Assessment of organisation's grant eligibility:</b>	
Appropriate governing document	Met
Demonstrates financial stability	Not met
Does not support any political party or cause	Met
Met any previous monitoring requirements	Partially met
Local representation on management committee	Met
User representation on management committee	Met
Demonstrates fair and equal practices	Met
Promotes equality	Met

<b>Financial summary:</b>	<b>2006/2007 Accounts £</b>	<b>2007/2008 Estimated £</b>	<b>2008/2009 Estimated £</b>
Income from Mainstream Grants	23,020	24,700	46,300
Other income from Tower Hamlets Council	2,500	300	0
Income from Tower Hamlets Council	25,520	25,000	46,300
Mainstream Grants as % of income	35%	34%	36%
Income from Tower Hamlets as % of income	38%	34%	36%
Total income	66,490	73,120	129,200
Total expenditure	101,874	101,156	99,870
Surplus/deficit	-35,384	-28,036	29,330

**Financial comment:**

The organisation submitted the audited accounts for 2005/06 in November 2007 and the accounts for 2006/07 in January 2008. Both sets of accounts were late.

The audited accounts for 2005/06 and 2006/07 contain inaccuracies. For example the 2006/07 accounts show incorrect amounts of funding provided by the Council in that year. This raises concerns about the organisations choice of auditor and the reliability of the information.

In addition, the application also has incorrect information and does not correspond to either current funding levels or its audited accounts or the budget it has produced for Council Officers.

The organisation's expenditure has exceeded its income in 2005/06 and 2007/06 and the organisation now has reserves of £5690. According to the information submitted in this application the organisation's expenditure will exceed income by £28,036, meaning that the organisation will not be able to pay its creditors. Neither set of audited accounts make reference to a reserves policy. Upon further investigation it is clear that the organisation do not have a plan for reducing expenditure.

**Organisation's profile:**

African Women's Welfare Association was founded in 1982 offering self help services and anti poverty initiatives to enhance lives and to help people live confidently in the community. The organisation aims to promote African women's health and socio-economic welfare.

The organisation aims to create opportunities that help women and their families achieve independence in their endeavours and to promote indigenous African traditions, cultures and

languages enabling families to communicate more effectively

**Areas served by the organisation's main services or activities:**

Boroughwide

<b>Funding proposal:</b>	<b>Officers consider this proposal meets the following council funding priorities:</b>
Thalassaemia Service in Tower Hamlets Community Requested amount: £14,900 Fund: Physical & Sensory Impairment & HIV/AIDS	Organisations and schemes that have clear outcomes relating to improved health, improved quality of life, making a positive contribution, exercising choice and control, freedom from discrimination or harassment, economic wellbeing and personal dignity
Sickle Cell in the Community Requested amount: £14,900 Fund: Physical & Sensory Impairment & HIV/AIDS	Organisations and schemes that have clear outcomes relating to improved health, improved quality of life, making a positive contribution, exercising choice and control, freedom from discrimination or harassment, economic wellbeing and personal dignity
Ayoka Clothing Technology Training Requested amount: £10,000 Fund: Lifelong Learning	Organisations that show they will benefit and involve the local community in delivering and managing services

10/11  
11/12  
12/13

**Funding Proposal: Thalassaemia Service in Tower Hamlets Community**  
**African Women's Welfare Association**

(6)

<b>Fund:</b> Physical & Sensory Impairment & HIV/AIDS	<b>Amount awarded last year:</b>	£11,180
<b>Requested term:</b> 1 Year Grant	<b>Requested amount:</b>	£14,900
<b>Recommended term:</b>	<b>Recommended amount:</b>	£0

**Purpose of Grant:**

Contribution to the project costs of a support service for Thalassaemia sufferers and their families.

**Assessment of proposal's eligibility for funding:**

Mainly benefits Tower Hamlets residents:	Met
Provided on a not for profit basis:	Met
Suitable premises identified:	Met
Promotes mutual understanding and respect:	Met
Does not promote a particular religion or belief:	Met
Secured or applied for other funding sources:	Met
Relevant quality assurance standards for proposed activities:	Working towards relevant standard

<b>Contribution towards:</b>	<b>Proposal's total costs (£):</b>	<b>Requested amount (£):</b>
Capital costs	0	0
Running and premises costs	15,000	6,746
Salary costs	8,154	8,154
<b>Totals</b>	<b>23,154</b>	<b>14,900</b>

<b>Proposal's financial summary:</b>	<b>2006/2007 Accounts £</b>	<b>2007/2008 Estimated £</b>	<b>2008/2009 Estimated £</b>
Income from Mainstream Grants	10,000		15,400
Other income from Tower Hamlets Council	300		300
Income from Tower Hamlets Council	10,300		15,700
Mainstream Grants as % of income			
Income from Tower Hamlets as % of income			
<b>Total income</b>			
<b>Total expenditure</b>		17,550	20,046
<b>Surplus/deficit</b>			

<p><b>Achievements of the project during the current financial year:</b></p> <p>Through paying regular home visits there has been a reduction in isolation, depression and stress.</p> <p>Through advocacy work some service users have been adequately rehoused, some have received disability living allowance, house help and utility equipment.</p> <p>Through the organisation of seminars and conferences service users have been able to get more information and services available to them within the community.</p> <p>Through awareness raising more people have been encouraged to test for Thalassaemia.</p>
<p><b>Proposed outcomes for the next financial year:</b></p> <p>Isolation, depression and stress will be minimised by befriending with service users, paying regular home and hospital visits. Also by organising social events such as outings to theme parks for our service users and their families.</p> <p>Following up their progress by telephoning, writing to relevant organisations, providing advocacy and support on their behalf.</p> <p>Improving the quality of life of the individual and their families by organising events and conferences to enable them to become aware of what is available for them such as new medication to reduce the frequency of crisis.</p> <p>More information on self management of service users such as promoting healthy lifestyles.</p> <p>The users will be more confident and gain knowledge through training and seminars the organisation will organise.</p> <p>Service Users will be able to get more information on services and support available within the community by making referrals and signposting to other services and organisations.</p>
<p><b>Proposed targets for the next financial year:</b></p> <p>To increase the awareness of Thalassaemia.</p> <p>Promote healthy lifestyles.</p> <p>Minimise isolation, depression and stress of service users.</p> <p>Providing advocacy and support for service users.</p> <p>Providing training sessions by which service users will be able to get more knowledge on how to manage themselves.</p>
<p><b>The people or communities who will directly benefit from the services or activities:</b></p> <p>All residents of Tower Hamlets, specifically, Asians i.e. Bangladeshi, Indian, Pakistani and some other South East Asian origin people. Small number of mediterranean and African origin will also benefit from the service due to the geographical distribution of the disease and the migration of people from these areas to Tower Hamlets.</p> <p><b>Duplication:</b></p> <p>There are no other services for people with Thalassaemia in Tower Hamlets. However, there are other services funded to provide advice, information, support and advocacy to people with disabilities.</p>

**Officers' comments:**

Officers have worked closely with this organisation for the past three years to assist with improving its capability to deliver good services and strengthen the capacity of the management committee to run the organisation successfully.

Whilst the organisation has made some positive changes to the way it provides services to people with Thalassaemia it has not been able to demonstrate or evidence an ongoing need for the service.

Officers of the Council and the Primary Care Trust have raised a number of concerns over the course of 2007/08 about the organisations financial stability and viability, including how it monitors its financial activity. Meetings have been called with the Chairperson and the Treasurer and opportunities given for the organisation to show that it is able to improve. The management committee do not appear to have the skills to set and monitor budgets or provide direction to the staff of the organisation. The application has highlighted the organisations inability to account for its income and expenditure and has shown that income for 2007/08 is far below expenditure, without the availability of suitable reserves.

**Funding powers:**

Section 65, Health Services and Public Health Act 1968

**Community Plan target:**

Living Well

**Officers' recommendations:**

Officers recommend that funding be withdrawn on the basis that the organisation is not financially stable and the management committee does not have the capacity to make the necessary changes.

**Funding Proposal: Sickle Cell in the Community**  
**African Women's Welfare Association**



<b>Fund:</b> Physical & Sensory Impairment & HIV/AIDS	<b>Amount awarded last year:</b>	£11,180
<b>Requested term:</b> 1 Year Grant	<b>Requested amount:</b>	£14,900
<b>Recommended term:</b>	<b>Recommended amount:</b>	£0

**Purpose of Grant:**  
 Contribution to the project costs of a support service for Sickle Cell sufferers and their families.

<b>Assessment of proposal's eligibility for funding:</b>	
Mainly benefits Tower Hamlets residents:	Met
Provided on a not for profit basis:	Met
Suitable premises identified:	Met
Promotes mutual understanding and respect:	Met
Does not promote a particular religion or belief:	Met
Secured or applied for other funding sources:	Met
Relevant quality assurance standards for proposed activities:	Working towards relevant standard

<b>Contribution towards:</b>	<b>Proposal's total costs (£):</b>	<b>Requested amount (£):</b>
Capital costs	0	0
Running and premises costs	15,000	6,746
Salary costs	8,154	8,154
<b>Totals</b>	<b>23,154</b>	<b>14,900</b>

<b>Proposal's financial summary:</b>	<b>2006/2007 Accounts £</b>	<b>2007/2008 Estimated £</b>	<b>2008/2009 Estimated £</b>
Income from Mainstream Grants		10,000	15,400
Other income from Tower Hamlets Council		300	300
Income from Tower Hamlets Council		10,300	15,700
Mainstream Grants as % of income			
Income from Tower Hamlets as % of income			
<b>Total income</b>			
<b>Total expenditure</b>		17,550	20,046
<b>Surplus/deficit</b>			

**Achievements of the project during the current financial year:**

Through paying regular home visits there has been a reduction in isolation, depression and stress.

Through advocacy work some service users have been adequately rehoused, some have received disability living allowance, house help and utility equipment.

Through the organisation of seminars and conferences service users have been able to get more information and services available to them within the community.

Through awareness raising more people have been encouraged to test for Sickle Cell.

**Proposed outcomes for the next financial year:**

Isolation, depression and stress will be minimised by befriending with service users, paying regular home and hospital visits. Also by organising social events such as outings to theme parks for our service users and their families.

Following up their progress by telephoning, writing to relevant organisations, providing advocacy and support on their behalf.

Improving the quality of life of the individual and their families by organising events and conferences to enable them to become aware of what is available for them such as new medication to reduce the frequency of crisis.

**Proposed targets for the next financial year:**

To increase the awareness of Sickle Cell.

Promote healthy lifestyles.

Minimise isolation, depression and stress of service users.

Providing advocacy and support for service users.

Providing training sessions by which service users will be able to get more knowledge on how to manage themselves.

**The people or communities who will directly benefit from the services or activities:**

Black and minority ethnic communities, people living with sickle cell, carers of people living with sickle cell and health and social care professionals.

**Duplication:**

There are no other services for people with Sickle Cell in Tower Hamlets. However, there are other services funded to provide advice, information, support and advocacy to people with disabilities.

**Officers' comments:**

Officers have worked closely with this organisation for the past three years to assist with improving its capability to deliver good services and strengthen the capacity of the management committee to run the organisation successfully.

Whilst the organisation has made some positive changes to the way it provides services to people with Sickle Cell it has not been able to demonstrate or evidence an ongoing need for the service.

Officers of the Council and the Primary Care Trust have raised a number of concerns over the course of 2007/08 about the organisations financial stability and viability, including how it monitors its financial activity. Meetings have been called with the Chairperson and the Treasurer and opportunities given for the organisation to show that it is able to improve. The management committee do not appear to have the skills to set and monitor budgets or provide direction to the staff of the organisation. The application has highlighted the organisations inability to account for its income and expenditure and has shown that income for 2007/08 is far below expenditure, without the availability of suitable reserves.

**Funding powers:**

Section 65, Health Services and Public Health Act 1968

**Community Plan target:**

Living Well

**Officers' recommendations:**

Officers recommend that funding be withdrawn on the basis that the organisation is not financially stable and the management committee does not have the capacity to make the necessary changes.